

**Harris City Council
Regular Meeting Minutes
November 9, 2020**

Call to Order

Mayor Miller called the November 9, 2020 Regular City Council Meeting to order at 7:00 p.m.

Pledge of Allegiance

Everyone participated in the Pledge of Allegiance.

Roll Call

City Clerk Kyla Rippey conducted roll call. Present were: Mayor Miller, Councilmember Williams, Councilmember Sculley, Councilmember Rossini, and Councilmember Payne. A quorum was present.

Consent Agenda

Councilmember Payne moved to approve the October 19, 2020 Regular City Council Meeting Minutes and the October 27, 2020 Special City Council Meeting Minutes. Councilmember Rossini seconded the motion and it carried unanimously.

Regular Agenda

1. Tobacco Ordinance Update

Project Manager Joel Dhein provided an update informing the ordinance summary may now be published. Requests the council adopt the proposed ordinance as presented or make a recommendation for modification. Mayor Miller made a motion to accept Ordinance No. 2020-06 as proposed and to publish summary of the ordinance. Councilmember Rossini seconded the motion and it carried unanimously.

2. Resolution 2020-13: Certifying Delinquent Utility Bills

Councilmember Williams made a motion to certify the delinquent utility bills totaling \$11,786.94. Councilmember Sculley seconded the motion and it carried unanimously.

3. Planning Commission 2021 Appointments

Kathy Olson's term is set to expire at the end of December 2020. Commissioner Olson, who was not present, has verified she wishes to continue her position. Mayor Miller made a motion to extend the term of Commissioner Kathy Olson through December 2023. Councilmember Payne seconded the motion and it carried unanimously.

4. Water Meter Installation Update

Mayor Miller reports water meter installation is progressing satisfactorily. George Valvoda estimates around 20 new meters are yet to be installed.

Staff Reports

1. PeopleService

2. Fire Department report

a. Fire Chief's Council Report

Fire Chief Hastings reports four calls in the prior month, provided a status update on training, and an update on continued recruitment for the department. Chief Hastings also notes that curious parties continue to stop at the scene of accidents and ask the department questions while they are working to stabilize an area. The stopping and questions create a hazard, Chief Hastings requests the council discourage this behavior from the public.

b. Updates to Department Training, Restricted Duty, Leave of Absence, and Residency Policies

Fire Chief Hastings advocates for an update to the response time for department candidates to 13 minutes. A motion was made by Councilmember Sculley to approve the updates to the Fire Department policies as presented by Chief Hastings. Councilmember Williams seconded the motion and it carried unanimously.

c. PE Purchase

Chief Hastings requests approval of new gloves and helmets due to the expiration and shortage of items. A motion was made by Councilmember Williams to approve the purchase of PPE as presented. Councilmember Payne seconded the motion and it carried unanimously.

d. New Business

Chief Hastings advised council he is interested in hiring a professional grant writer to help facilitate in the application process. Will present further information as it materializes.

Planning Commission

Councilmember Rossini recapped the November 5, 2020 Planning Commission meeting with the help of Commissioner Randy Carlson. The council is reviewing information on the Downtown Redevelopment Feasibility Study and the Interchange Area Development Feasibility Study. It was noted that Dan Graff did not attend the meeting; it is expected that Mr. Graff will be at the December 7, 2020 Planning Commission meeting.

Mayor and Council Reports

An informational report from the Chisago County Sheriff's Office was made available to the council. There were no additional reports.

Adjourn

Councilmember Sculley moved to adjourn the November 9, 2020 Regular City Council Meeting. Councilmember Williams seconded the motion and it carried unanimously. There being no further business, Mayor Miller adjourned the meeting at 7:41 p.m.

Mayor Diane Miller

Kyla Rippey
City Clerk

Date Approved