

**Harris City Council  
Regular Meeting Minutes  
Monday, November 10, 2025**

- I. **Call to Order:** Mayor Carlson called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance:** Everyone joined in the Pledge of Allegiance.
- III. **Roll Call:** City Clerk Shannon Geier conducted roll call. Present were Mayor Randy Carlson, Councilmember Craig Moline, Councilmember Chell Borash, Councilmember Al Siedow, and Councilmember Garret Pearson. Geier announced that a quorum was present.
- IV. **Consent Agenda:** Siedow made a motion to approve the Regular Meeting Minutes of October 20, 2025, the Emergency Meeting Minutes of November 5, 2025, and Accounts Payable. Pearson seconded the motion. All in favor, motion carried.
- V. **Public Comment:** None.
- VI. **Regular Agenda:**
  - A. **Fire Department** – Fire Chief Drew Chapeau attended the meeting to present the written report. Siedow made a motion to promote Luke Nadeau to the EMS captain’s position and promote Josh Rouse to the truck/equipment captain’s position. Borash seconded the motion. All in favor, motion carried. These positions are paid and will be effective 11/10/25. Borash made a motion to promote Jim Hohn and Josh Scherer to the position of FAO (Fire Apparatus Operator) effective 11/10/25. Siedow seconded the motion. All in favor, motion carried. The position of FAO is also known as “pump engineers” or “the drivers” and is unpaid. Chapeau presented a flow chart as to how the command structure will operate.

Chief 1 (Drew)		
Chief 2 (Gabi)		Chief 3 (Tim M)
Cpt 1 (Luke)	Cpt 2 (Josh R)	Cpt 3 (Kyle)
FAO 1 (Josh)	Trucks	FAO 2 (Jim)
FF	Equipment	FF
FF		FF
FF		FF
FF		FF
FF		FF

- Garage Door repair estimates – Chapeau presented repair estimates for a fire department garage door that was backed into and damaged. Garage ResQ’s estimate was \$3,500 for repair of the FD garage door. Professional Garage Services estimate was \$3,230 for repair of the FD garage door and included repairs to the bottom section of a public works garage door. A third estimate was requested but

never received. Pearson made a motion to approve Professional Garage Services' repair estimate of \$3,230. Moline seconded the motion. All in favor, motion carried.

- B. **Business Park Development** - Nathan Feist from Bollig Engineering conducted an assessment regarding the development of the business park. Utilities are proposed for the 433rd project area, where a customer intends to construct a facility. Relocation of the frontage road is necessary. The customer is willing to postpone construction if water services will eventually be provided in the area; however, clarification is needed on the estimated timeframe for the completion of water and sewer services. Feist recommended installing a holding tank until the sewer infrastructure is in place. Water service presents greater challenges but could be temporarily provided by hauling until permanent utilities are available. The customer will check with Chisago County to see if that would be allowed. The Minnesota Department of Transportation (MNDOT) advises that the city should develop plans for a new road. The water main will be extended to the south side of County Road 10 (CR-10), allowing the customer to connect to the system when it becomes available. The most efficient route for utility lines would be along the property line between the bait shop and the repair shop.
- C. **135 Project Assessment** - City Assessment Policy: Preliminary figures have been provided for initial review. Feist presented examples illustrating potential methods for levying assessments. Council members Pearson and Moline expressed opposition to assessing properties along County Road 10 for the sewer and water extension, citing the additional burden of homeowners having to decommission their existing well and sewer systems. Feist proposed assessment amounts of \$5,000 for residential properties and \$20,000 for commercial properties. The feasibility study will outline various options and serve as an initial step for the council to deliberate and determine the most appropriate funding mechanisms for the project. Feist has committed to providing the feasibility study at no charge. Siedow made a motion to authorize the feasibility study. Borash seconded the motion. All in favor, motion carried.
- D. **Looping discussion** - PFA has shortlisted the looping project on the Intended Use Plan, designating portions for both loan and grant funding. The project scope includes 15 gate valves, 2,200 feet of pipe, and two additional crossings under CR-30 and the railroad. The precise grant amount will be determined once bids are received, as is standard with PFA procedures. Prepare for the bidding process; data will be provided accordingly.  
Additionally, the project is being considered for up to 80% of the Federal Community Project Funding program.
- E. **Resolution 2025-12 Grant Application PFA** – Siedow made a motion to approve Resolution 2025-12, a Resolution authorizing the City of Harris to apply to the Minnesota Public Facilities Authority for financial assistance in the form of a Water Infrastructure Fund Grant to be used in conjunction with funding from the United States Department of Agriculture Rural Development for Infrastructure Improvements. Pearson seconded the motion. All in favor, motion carried.

- F. **CUP for Outdoor cannabis cultivation** – Siedow made a motion to approve a conditional use permit for Dan Westman and Anna Schrab, DBA Danna Enterprises LLC, 45326 Forest Boulevard, Harris, MN to operate a greenhouse for the growth of cannabis. Carlson seconded the motion. All in favor, motion carried.
- G. **Ordinance 2025-06 retail cannabis and Summary publication** – Siedow made a motion to approve Ordinance 2025-06 and summary publication, an Ordinance Relating to the Regulation and Registration of Cannabis Retail and Businesses Which Include Cannabis Microbusiness with Retail Operation Endorsement, Cannabis Mezzobusiness with Retail Operation Endorsement, Cannabis Retailer, Medical Cannabis Retailer, and Lower-Potency Hemp Edible Retailer. Borash seconded the motion. All in favor, motion carried.
- H. **Ordinance 2025-04 Kennel License and Summary publication** – Greg Schrier, owner of a Stacy kennel, was present to answer any questions the council may have concerning kennels. Pearson made a motion to approve Ordinance 2025-04 and summary publication, an Ordinance Defining Animal Kennels and Breeders, District Regulations for Interim Use Permits, and Kennel Performance Standards. Borash seconded the motion. All in favor, motion carried.
- I. **2026 Budget** – The preliminary budget currently has a 10.31% increase. Council discussed reducing the increase to 8% by removing \$11,500 from next year's public works (pw) gravel budget, reducing park's building allotment by \$1,500, and cutting \$5,000 from pw engineering fees. The final budget will be determined at the December meeting.
- J. **City lot on 438<sup>th</sup> Ave 14.00445.30** – Pearson made a motion to list the city owned lot on 438<sup>th</sup> Avenue with Edina Realty at a listing price of \$45,000. Borash seconded the motion. All in favor, motion carried.
- K. **Resolution 2025-11 Certifying Delinquent Utility Bills** – Pearson made a motion to approve Resolution 2025-11, a Resolution Certifying Delinquent Utility Bills. Siedow seconded the motion. All in favor, motion carried.
- L. **Wellness Plan - Employee Recognition Policy** – Pearson made a motion to approve the City of Harris Employee Recognition Policy. Moline seconded the motion. All in favor, motion carried.
- M. **City Hall infrastructure** - Work has commenced on this project, including assembling machines and extracting information, as well as addressing Microsoft licensing requirements. SLV will be on site tomorrow to install the hardware, with PCs being set up alongside existing units to facilitate data migration. Additionally, four laptops have been donated to the city; two will be prepared for use by the fire department and public works.

VII. **Staff/Department Reports:**

- A. **Public Works** – None.
- B. **PeopleService Report** – Written report.
- C. **Sheriff's quarterly report** – Written report.
- D. **Planning Commission minutes** – Written report.
- E. **Clerk's Report** – Written report.
- F. **Treasurer Report** – Written report.
- G. **Mayor and Council Reports** – Curb-stop repair scheduled, microphone installation scheduled, fence at Schoolhouse Park installed, some outlets for Christmas lights are not working and will get repair quotes.

VIII. **Adjourn:** Siedow made a motion to adjourn. Pearson seconded the motion. All in favor, motion carried. There being no further business, Mayor Carlson adjourned the meeting at 9:34 p.m.

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City Clerk – Shannon Geier

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Randy Carlson - Mayor

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Date Approved