

**Harris City Council
Special Meeting Minutes
Wednesday, February 12, 2025 @ 3:00 p.m.**

- I. **Call to Order:** Mayor Carlson called the meeting to order at 3:00 p.m.
- II. **Pledge of Allegiance:** Everyone joined in the Pledge of Allegiance.
- III. **Roll Call:** City Clerk Shannon Geier conducted roll call. Present were Mayor Randy Carlson, Councilmember Craig Moline, Councilmember Al Siedow, and Councilmember Garret Pearson. Councilmember Chell Borash was absent. Geier announced that a quorum was present.
 - Moline made a motion to amend the agenda to add item “D” - Attorney Contract Minimum Years and item “E” - Stauber FY26 Community Project Funding. Pearson seconded the motion. All in favor, motion carried.
- IV. **Engineering Presentations:**
 - A. **SEH** – SEH cancelled their presentation because they do not have resources to provide full services. However, they would be happy to help with grants.
 - B. **Bollig** – Kris Ambuehl, Nathan Feist, and Laura Ostlie were present to discuss the advantages of hiring Bollig as the Engineering Firm for Harris. Bollig is designed for small communities with 1,500 to 2,000 populations. The company has 52 employees located in various locations. They do not charge for mileage or attending meetings. Many of the employees specialize in areas such as strategic planning, funding, finance, and engineering. The services they provide are relational, reliable, responsive, and resourceful. If chosen, the first step for Bollig will be to talk with employees and become familiar with what the City has and identify its needs. This process evaluates the financial status and infrastructure to plan for 10, 20, 50 and up to 100 years. If there is no plan in place, chances are grants will be missed. This first step of needs assessment is critical to any planning process. One person will be assigned as contact for the City. For comprehensive /city planning, ordinances, and GIS issues they bring in consultants to bridge the gap so there will always be an expert available for every project. As to a transition, Bollig would be able to take over any time. They would prefer to take over and take the files, but they would redraw, at their cost, to verify and prevent plagiarism.
 - C. **The CC may review and consider city engineer options** – Pearson made a motion to hire Bollig for City Engineer. Siedow seconded the motion. All in favor, motion carried.
 - D. **Attorney Contract Minimum Years** – Siedow made a motion to sign the contract with Miller & Stevens for one year. Pearson seconded the motion. All in favor, motion carried.

- E. **Stauber FY26 Community Project Funding Request** – Geier will ask Bollig’s opinion on what project would be the best to pursue for Stauber FY26 Project funding.
- V. **Adjourn:** Moline made a motion to adjourn. Siedow seconded the motion. All in favor, motion carried. The meeting adjourned at 4:53 p.m.

City Clerk – Shannon Geier

Randy Carlson - Mayor

Date Approved

Approved