**Harris City Council**

**Regular Meeting Minutes**

**February 8, 2021**

**I. Call to Order**

Mayor Carlson called to order the regular meeting of the Harris City Council at 7:00

p.m.

**II. Pledge of Allegiance**

Everyone participated in the Pledge of Allegiance

**III. Roll Call**

Mayor Carlson conducted roll call. Present were: Mayor Carlson, Councilmember

Rossini, Councilmember Miller, Councilmember Maack and Councilmember Sculley.

A quorum was present.

**IV.** **Consent Agenda**

Councilmember Miller made a motion to approve the Accounts Payable, the 1.5.21 Special City Council Meeting minutes, the 1.11.21 Regular City Council Meeting minutes and the 1.27.21 Special City Council Meeting minutes. Councilmember Maack seconded the motion. All in favor, motion carried.

**V. Public Comment**

There was no public comment.

**VI. Public Hearing**

* Ordinance #2021-01: An Ordinance Adopting A Fee Schedule

This is the annual approval of the fee schedule listing the various fees that the City charges.

**VII. Public Hearing**

* Proposed vacation of a portion of First Street and Golden Avenue.

The sections of First Street and Golden Avenue had been vacated by a previous City Council in 2003, but the vacation had never been filed with the County. This public hearing was intended to revisit the vacation and have it recorded. Due to the current issues with the street, the southern line of Golden Avenue that is being vacated needs to be moved north by 10 feet so it is straight and so there is room to put snow when plowing the remainder of Golden in the winter. The residents who own property directly south of the proposed vacation were concerned that when they back out of their driveways onto Golden, that they would be backing on to their neighbor’s property. If the line could be moved 30 feet north instead of 10 feet, this would rectify this issue.

**VIII. Regular Agenda**

* **Fire Department** 
  + **Hiring approval – Beau Mysliwiec & John Rotter**

Mayor Carlson made the motion to approve the hiring of Beau and John as firefighters on the Harris Fire Department. Councilmember Maack seconded the motion. All in favor, motion carried.

* + **Council Report** – no action required.
  + **Command Vehicle** – JJ is looking for direction from the Council regarding command vehicles. There are some available around the country and he wants to know the Council’s position on this before he spends too much time on it. The Council tabled this issue so that JJ could get some additional information from the Treasurer on funds available.
  + **Gear Purchase** – Fire Department needs 6 or 7 sets of gear for the new firefighters. This will come out of the pull-tab fund. JJ is going to have the vendor come in and fit them and give him a price and he will bring that estimate to the Council for approval.
  + **New Business** – We received the $600 Rush City bill for services.
* **Approval of Ordinance #2021-01: Fee schedule –** Councilmember Rossini made a motion to approve Ordinance #2021-01 as well as the publication of the summary of this ordinance. Councilmember Maack seconded the motion. All in favor, motion carried.
* **Approval of Resolution #2021-03: Street vacation –** Councilmember Sculley made a motion to approve Resolution #2021-03 with the modification changing the southern line on Golden Avenue moving it an additional 30 feet north. Councilmember Rossini seconded the motion. All in favor, motion carried.
* **Introduction – Tyler Ullman, Public Works Employee –** 
  + Tyler needs his Class B CDL license to run the plow truck. The cost is $950 for the training and $150 for the road test. Councilmember Rossini made the motion to approve these costs, but requested that Tyler look for a cheaper alternative. Councilmember Maack seconded the motion. All in favor, motion carried.
  + One-ton truck has issues – the speedometer doesn’t work, the gas gauge doesn’t work and the hoses going to the second gas tank are corroded and need to be replaced.
  + There are some roads with tree limbs overhanging the ditches that need to be limbed. He is looking for direction regarding the disposition of the brush once it is removed. Councilmember Sculley asked Tyler to also take care of the tree that is down in the cemetery.
  + Mayor Carlson noted that Tyler needs a laptop and an email address.
* **Updates on Road Grader** – Last year when the transmission filter was replaced, they found metal flakes in the oil. Tyler did an oil analysis with RDO, which showed an increase in iron and silicon. They think that someone topped off the oil with regular oil instead of the synthetic oil which would cause the oil to lose its ability to lubricate and cause extra wear. They suggested that we change the oil and monitor it. RDO recommends that we do a 2000-hour checkup as we are overdue for it. They will go over the machine and give us a list of things that should be done to it. When we get it back, we will put 25 hours on it and then do another fluid analysis. RDO gave an estimate for this of $5200 plus the cost of transporting it. Councilmember Maack made the motion to transport the grader at the lowest cost to RDO and have them do the 2000-hour check-up. Councilmember Sculley seconded the motion. All in favor, motion carried.

* **Road Maintenance Discussion**
  + **Rick Keller –** It has been a bit of a learning curve figuring out which roads need to be done and when. He’s been getting compliments on how he’s doing, but when there are issues such as roads blowing shut, he is asking that Tyler or someone else with the City let him know.
  + **Garret Pearson** – He moved to the City last fall and was wondering if the City will be opening up the road maintenance for bid this spring. He does not currently own a grader, but is planning to purchase one.
  + **Glenn Holmstrom –** He felt that the City should put the road grading up for bid again this year. He feels that the City should take over the sewer and water instead of using PeopleService.
  + **Estimated road maintenance costs** – Mayor Carlson had gone through the list of our roads. His suggestion is to have Tyler do some of the shorter and dead end roads. This would save the City money and give Tyler experience in grading.
  + **RFP for grading –** Mayor Carlson asked for input from the vendors that were in attendance. The RFP should state that it begins on April 1. We would put it in the paper for 2 weeks and have a deadline for submission of March 4. Councilmember Maack made the motion to approve the RFP as modified and publish it. Councilmember Sculley seconded the motion. All in favor, motion carried.
* **Equipment Bids (excavator, dozer, skid steer, etc.) –**  Public Works would like to get bids for equipment, with operator if necessary, so when emergencies come up, they have a pre-approved contractor list and don’t need to get 3 bids. Councilmember Maack made the motion to get bids for this equipment/operators. Councilmember Sculley seconded the motion. All in favor, motion carried.
* **Road Postings – (weight restrictions & roads) -** The Council discussed which roads should be posted in the spring. Mayor Carlson made the motion to post Harder, 420th and the road by the tattoo shop. Councilmember Maack seconded the motion. All in favor, motion carried.
* **PeopleService Written Report –** Informational, no action required.
* **Treasurer’s Report** – Elsa would like approval for up to $1300 for the purchase and ongoing monthly fees for the utilization of QB payroll. Councilmember Rossini made the motion to approve this cost. Councilmember Maack seconded the motion. All in favor, motion carried.

**IX. Planning Commission**  - Councilmember Rossini advised that the Planning Commission is going to work on a sign policy.

**X. Mayor and Council Reports** – Mayor Carlson contacted the second candidate for the City Clerk position from the last round of applicants and she was interested in the position. She can start on Monday, February 15. Councilmember Maack made the motion to approve hiring her. Councilmember Miller seconded the motion. All in favor, motion carried.

**XI. Adjourn**

Councilmember Miller made a motion to adjourn the meeting. Councilmember Maack seconded the motion. All in favor, motion carried. There being no further business, Mayor Carlson adjourned the meeting at 10:02 pm.

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Joanne Dargay Randy Carlson

Acting City Clerk Mayor

3-8-21\_\_­\_\_\_

Date Approved