

Harris City Council
Regular Meeting Minutes
Monday, June 10, 2024

- I. **Call to Order:** Mayor Carlson called the meeting to order at 7:00 pm.
- II. **Pledge of Allegiance:** Everyone joined in the Pledge of Allegiance.
- III. **Roll Call:** City Clerk Shannon Geier conducted roll call. Present were Mayor Randy Carlson, Councilmember Diane Miller, Councilmember David Maack, and Councilmember Al Siedow. Councilmember Garret Pearson was absent. City Clerk Geier announced that a quorum was present.
- IV. **Consent Agenda:** Siedow made a motion to amend the agenda to add Fish Lake Township Border Road to the regular agenda as item “L,” and approve the May 13 Regular and May 21, 2024, Special Meetings and Accounts Payable. Maack seconded the motion. All in favor, motion carried.
- V. **Public Comment:** None.
- VI. **Regular Agenda:**
 - A. **Fire Department** – Fire Chief Drew Chapeau was present to review the written report. He also advised the Council that St. Croix Falls has a “good” fire truck for sale priced mid-\$40K. He recommends buying that truck and selling Harris engine 6, heavy rescue, and old international.
 - Updated Engineer Policy Approval – Siedow made a motion to approve the updated Engineer Policy as presented. Maack seconded the motion. All in favor, motion carried. The Engineer position is now called Fire Apparatus Operator.
 - Payroll Policy Approved updates – Tabled per Chapeau.
 - Engineer Stipend - Tabled per Chapeau.
 - Address of FD – The number on the Fire Dept. building is 43555. The correct address is 43565. Cold Storage has an address of 43593 but there is no number on the building. Carlson made a motion to correct the number on the FD building and designate Public Works as Suite B and put the address number on the Cold Storage Building. Siedow seconded the motion. All in favor, motion carried.
 - B. **Special Event Permit – Richard Zaccardi** – Siedow made a motion to approve the request for a special event permit to hold a BBQ and SxS Riding at 45148 Holman Ave on 6/29 from 11 a.m. to 8 p.m. Miller seconded the motion. All in favor, motion carried.
 - C. **Galaxy and 470th Crushed Culvert** – Siedow made a motion to purchase a culvert from Land & Cabin and hire Mike Armstrong Contracting to replace the culvert at Galaxy and 470th Street. The estimated total cost is \$5,000. Maack seconded the motion. All in favor, motion carried.
 - D. **470th Culvert** – A complaint was received about another culvert on 470th that is thought to be too high and should be lowered. Public Works believes the DNR would

need to approve that request. A voicemail was left for the Chisago County Wetland Specialist but has not returned the call. Siedow made a motion to table until the City has more information. Maack seconded the motion. All in favor, motion carried.

- E. Pavement Patching** – Siedow made a motion to approve the estimate from North Oaks Paving for patching Ginger and other paved roads to the west, using saw cut method, at a cost of \$5,003.88. Maack seconded the motion. All in favor, motion carried.
- F. Traffic Count on Falcon Ave** – An estimate was received from MSA for a traffic count on Falcon Avenue around \$2500 to \$2750. Depending on which counter is used, they could be out for 48 hours or one week. The older type of counter were usually 48 hours. The new type use a radar instead of tubes. Carlson made a motion to approve a traffic count on Falcon Avenue for one week using the radar style counter at a cost not to exceed \$2750. Miller seconded the motion. All in favor, motion carried.
- G. Fair Housing Discussion** – The Council reviewed and discussed the Federal Fair Housing Law.
- H. City Treasurer Review** – The Personnel Committee recommends a pay increase for the City Treasurer but is unsure of the pay increase schedule. The City Clerk was directed to get the League of Minnesota Cities chart of wage averages for the personnel committee to review and prepare a recommendation for the July Council meeting. Any increase should be retroactive.
- I. Animal Permits for Maack and Valdovinos** – Siedow made a motion to approve the Annual Animal Permit Applications for Maack and Valdovinos. Carlson seconded the motion. Motion carried 3-0, Maack abstained.
- J. 2024-09 Resolution for counting of write-in votes** – Miller made a motion to approve Resolution 2024-09, A Resolution Governing Write-In Vote Counting. Siedow seconded the motion. All in favor, motion carried.
- K. ROW Lumen 2024-06, 07, 08, & 09** – Siedow made a motion to approve right-of-way permits for Lumen, #2024-06, 07, 08, & 09. Miller seconded the motion. All in favor, motion carried.
- L. Fish Lake Township Border Road** – A letter was received from Fish Lake Township requesting Harris share in the cost of cutting back the overgrown brush and trees on the section of Elmcrest Avenue south of CR-10 that borders Fish Lake Township and the City of Harris. The consensus was that area was Fish Lake Township’s responsibility for maintenance. Carlson made a motion to arrange for a meeting with Fish Lake Township to discuss a formal maintenance agreement for the entirety of Elmcrest Avenue that borders Fish Lake Township and the City of Harris. Maack seconded the motion. All in favor, motion carried.

VII. Staff/Department Reports:

- A. Public Works** – The gravel that was ordered has been delivered and the roads graded. Mowing of vegetation along the roadside has begun.
- B. Planning Commission** – Written report.
- C. Parks and Rec** - Written report.

D. PeopleService Report - Written report.

E. Treasurer's Report – The audit is scheduled for 6/26 & 6/27. The Treasurer will meet with Department heads to discuss their budgets. The first Council budget workshop will be held on Wednesday, July 31 @5pm. The draft budget must be done by the August meeting and the final budget by September.

F. Clerk's Report – Written report.

G. Mayor and Council Reports – Chisago County will be doing water testing for private wells on June 14 from 1 to 6 p.m. There will be no cost to the home owner.

VIII. Adjourn: Siedow made a motion to adjourn. Miller seconded the motion. All in favor, motion carried. There being no further business, Mayor Carlson adjourned the meeting at 8:09 pm.

City Clerk – Shannon Geier

Randy Carlson - Mayor

Date Approved

APPROVED