

CITY OF HARRIS
PLANNING COMMISSION MINUTES
NOVEMBER 1, 2021

- I. **Call to Order:** The Planning Commission meeting was called to order at 7:00 pm by Chairman John Rossini.
- II. **Pledge of Allegiance:** All present participated in the pledge of allegiance.
- III. **Roll Call:** Chairman Rossini conducted roll call. Present were Chairman Rossini, Commissioners Siedow, Olson, Williams, and Peterson. A quorum was present.
- IV. **Consent Agenda:** Commissioner Peterson made a motion to approve the October 4, 2021, Regular Meeting Minutes. Commissioner Siedow seconded the motion. All in favor, motion carried.
- V. **Public Comment:** None.
- VI. **Regular Agenda:**
 - **Harris DEED Survey:** Dave Rasmussen with MSA stated that if we are to apply for a Small Cities Development Grant from the Department of Employment and Economic Development (DEED), the preliminary application must be in by the 17th of November. The purpose of the grant is for a second well. In order to be eligible to apply for the Grant we must show 51% or more of residents utilizing the water/sewer system are within a low to medium income range. The City must do a survey of those residents to determine eligibility. Sonda Jacobson and Andrew Skelley were present as volunteers to help with the survey. Commissioners Rossini and Siedow also volunteered.
 - **Zoning Administrator Report:** The Planning Commission reviewed the written report.
 - **Signage Policy:** The Planning Commission is preparing a Signage Policy. In Section (b) under Miscellaneous Sign Request a person/entity requesting the sign(s) will be responsible for 100% of the cost of the sign(s) and the cost of the signposts, plus 10% handling fee. The requester is also responsible for a \$300.00 installation fee. The Planning Commission is requesting this fee installation cost be added to the City's Fee Schedule.

VII. **Old Business:** At the last Planning Commission meeting discussion was held regarding the Accessory Structures and Use Provisions which is a Zoning Ordinance Amendment from Chisago County. The Planning Commission had concerns regarding how to enforce no one living in the accessory structure and what happens if the principal structure is not built within three years. Chairman Rossini emailed Chisago County with their concerns, and this was the response: “Thanks for your inquiry. As currently drafted, the 3-year provision doesn’t have added language concerning enforcement steps, but yes, I would anticipate failure to build the home could lead to orders of building removal. More than likely the first step would be a citation and then the court process would dictate what happens. It’s not perfect and yes it could cause some headaches if people don’t follow-thru.” In another matter, Rossini reported he had not talked to the Council about the idea of changing the Harris Ordinance from a 5-acre minimum to a 2.5-acre minimum requirement in the R2 Zoning District but will do so at the next Council meeting.

VIII. **Commissioner Reports:** None.

IX. **Adjourn:** Motion by Commissioner Williams to adjourn. Commissioner Olson seconded the motion. All in favor, motion carried. There being no further business Chairman Rossini adjourned the meeting at 8:43 pm.

City Clerk

John Rossini
Planning Commission Chair

Date approved